

CHARLTON



10 September 2021

PARENT NAME
ADDRESS
CITY STATE POSTCODE

Dear PARENT

Charlton College is looking forward to another great year of teaching and learning and would like to advise you of *Charlton College's* voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all you support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to a wider offering of subjects and special curriculum experiences and enhanced learning opportunities for our students across all year levels.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

A handwritten signature in black ink that reads "Kelvin Baird".

Kelvin Baird
Principal

A handwritten signature in black ink that reads "Shane Fitzpatrick".

Shane Fitzpatrick
School Council Presiden

PRIMARY

CURRICULUM CONTRIBUTIONS - items and activities that students use, or participate in, to access the Curriculum	Amount	
Primary classroom consumables, materials & equipment <i>(Foundation – Year 6):</i> <ul style="list-style-type: none"> • Art – paint, crayons, canvas, glitter, coloured paper • Science – chemicals, shared classroom materials • Mathematics – textbooks, kits, calculators • SAKG – consumable food for program • English – book boxes, class sets, novels, readers • Sports – equipment, ribbons, materials • Printing and photocopying of worksheets and learning materials • Library – books, subscriptions Online subscriptions to: <i>Mathletics, Reading Eggs & Spellodrome</i> Primary Whole school events: <ul style="list-style-type: none"> • Athletics carnival - entry and transport • Swimming programs – entry and transport • School Sports Victoria Membership 	\$ 90.00	
Diary (Years 3-6 for parent communication and student homework reminders)	\$ 7.00	
Netbook (Years 4-6)	\$ 115.00	
TOTAL CURRICULUM CONTRIBUTIONS	\$	

OTHER CONTRIBUTIONS – for non-curriculum items and activities		
Parents' Club Annual (Family) Membership	\$ 3.00	
Tax deductible contributions		
Building fund: <i>A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure. The focus is to raise funds for Chartsec (Pre-Driver Education) building developments.</i>	\$	
TOTAL OTHER CONTRIBUTIONS	\$	

Educational Items for Students to Own

Attached is a list of items that the school recommends you purchase from Charlton Authorised Newsagency for your child to individually own and use (refer Booklist).

PRIMARY

Extra-Curricular Items and Activities

Charlton College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

If you would like to purchase an item or activity for your child, please indicate on the table below and return this to the school BEFORE the last school day in December of 2021 (15/12/2021).

EXTRA-CURRICULAR ITEMS AND ACTIVITIES – provided on a user-pays basis	Amount	Purchase (Please Tick)
Instrumental Music (<i>Years 4-6</i>)	\$ 60.00	
2022 Charlton College Magazine (<i>distributed with end of year reports at Awards Night</i>)	\$ 23.00	
Charlton College Hat (<i>Free to Foundation students and new students on initial enrolment</i>)	\$ 16.00	
Reader Bag (<i>Foundation to Year 3</i>)	\$ 9.00	
Charlton College Badge	\$ 3.50	
Urban Camp (<i>Year 5-6</i>)	\$ TBC	
TOTAL EXTRA-CURRICULAR ITEMS AND ACTIVITIES	\$	

SUB TOTAL: (PRIMARY)

Category	
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	\$

SECONDARY

Curriculum Contributions – items and activities that students use or participate in to access the Curriculum	Amount
Secondary classroom consumables, materials & equipment: <ul style="list-style-type: none"> • Art – paint, coloured paper • Science – chemicals, shared classroom materials • Mathematics – textbooks, kits • English – class sets, novels • Sports – equipment, ribbons, materials • Printing and photocopying of worksheets and learning materials • Library – books, subscriptions Secondary Whole school events: <ul style="list-style-type: none"> • Athletics carnival - entry and transport • Swimming programs – entry and transport School Sports Victoria Membership	\$ 90.00
Secondary ICT Devices – provision of devices from the shared classroom sets	\$ 115.00
Diary	\$ 7.00
Edrolo VCE Year 12 – Units 3 & 4 subjects	\$ 50.00
Edrolo VCE Year 11 (& Y10) – Units 1 & 2 subjects	\$ 20.00
Other Contributions - for non-curriculum items and activities	Amount
Parents' Club Annual (Family) Membership	\$ 3.00
Tax deductible contributions	
Building fund: <i>A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure. The focus is to raise funds for Chartsec (Pre-Driver Education) building developments</i>	\$
TOTAL AMOUNT	\$

Educational Items for Students to Own

Attached is a list of items that the school recommends you purchase from Charlton Authorised Newsagency for your child to individually own and use (refer Booklist).

SECONDARY

Extra-Curricular Items and Activities

Charlton College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

If you would like to purchase an item or activity for your child, please indicate on the table below and return this to the school BEFORE the last school day in December of 2021 (15/12/2021).

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
2022 Charlton College Magazine (distributed with end of year reports)	\$ 23.00	
Pre-Driver Education (Year 10 only)	\$ 95.00	
Optional Secondary music lessons (Hire of instrument)	\$ 60.00	
Optional Charlton College Badge	\$ 3.50	
Optional Charlton College Hat (free to new students on initial enrolment)	\$ 16.00	
Snow Camp (Years 9-10)	\$ TBC	
Other optional Year 7-12 camps and excursions to be scheduled	\$ TBC	
Total Extra-curricular Items and Activities	\$	

SUB TOTAL SECONDARY

Category	
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	\$

Financial Support for Families

Charlton College understands that some families may experience financial difficulty and offers a range of support options, including:


- the Camps, Sports and Excursions (CSEF) Fund to eligible Health Care Card holders;
- State Schools Relief

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Student Welfare Coordinator: Natasha Saunders

Ph: 03 [5491 1280] | Email: natasha.saunders@education.vic.gov.au

Payment methods: *Cash | *EFTPOS | *Direct deposit to the College bank account:-
Commonwealth bank: 063-662 / 10038636 or BPay:

	Bill Code: xxxxxxxx Ref: xxxxxxxxxxxxxxxx
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Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.



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Please return to Charlton College before 15th December 2021.

FAMILY NAME:

TOTAL PAYMENT TO CHARLTON COLLEGE – (PRIMARY &/OR SECONDARY)

Category	
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	\$

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.